

To Members of Cuxton Parish Council

Notice is hereby given that the Annual Parish Council Meeting will be held at The Library, Bush Road, Cuxton on Thursday 16/05/2019 at 7.30pm, which Members are hereby summoned to attend.

Before the commencement of the Meeting, members will be required to sign their Declarations of Acceptance of Office before the Proper Officer of the Council

AGENDA

- 1. Election of Chairman**
- 2. To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary meeting of the Council**
- 3. Election of Vice-Chairman**
- 4. To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Vice-Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary meeting of the Council**
- 5. Apologies for absence.**
- 6. Declarations of Interest** (DPI, conflict of interest and personal interests) and alterations to the Register.
- 7. Proposed merger of existing Personnel and Finance Committees into an Internal Affairs Committee**
- 8. To appoint Members to Committees**

The Chairman and Vice-Chairman are ex-officio members of all committees, plus numbers in brackets below:

- a. Planning Committee (5)
 - b. Finance Committee or Internal Affairs (5)
 - c. Personnel Committee or Internal Affairs (5)
 - d. Land Management Committee (5 councillors + Allotment Association Chairman and one other representative + CSRA representative + Cuxton 91 representative + 1 Cuxton Countryside Group representative)
- 9. To Appoint representatives to outside bodies**
 - a. Rural Liaison Committee (1)
 - b. KALC Medway Area Committee (2)
 - c. Police Liaison Committee (1)
 - d. Medway Valley Community Rail Trust (1)
 - 10. To Appoint to other Posts**
 - a. Cuxton Noticeboard Co-Editor (1)

11. Minutes of the meeting held on 11/04/2019 – attached.

12. Matters arising from the Minutes not otherwise on the Agenda.

Medway Councillor's Report and Public Session

Suspension of the meeting for Medway Councillor's Report and for the Public Session. Matters raised may be placed on the agenda for the next or a future meeting.

13. Finance- Appendix A

- a. Bank Balances;
- b. Approval of payments since the last meeting;
- c. Accounts for payment;
- d. Bank mandate signatories
- e. Payment for a room for hosting the PACT meeting
- f. New metal storage cupboard for office

14. Grant Applications to Council

- a. Cuxton Community Grants
 - i. Cuxton Allotment Association

15. Management of Council Land and Property

- a. Pavilion Development
 - i. Tree Impact Survey quotations
 - ii. Planning application
- b. Recreation Ground
 - i. Repairs
 - ii. Football Pitch top dressing quotations
 - iii. Incident Record Report
 - iv. Events

16. Highways and Transport

- a. A228 traffic light system
- b. May Street – traffic mirrors
- c. School run traffic

17. Report on PACT meeting

18. Items for the Newsletter

19. Correspondence

- a. Residents;
Letter regarding pavement parking
- b. Other

20. Reports on Events attended not otherwise on the agenda

21. Any other business at the Chairman's discretion/Members information exchange

No motions may be proposed nor decisions taken under this item but may be placed on the agenda for the next or future meetings.

22. Members' future agenda items.

CONFIDENTIAL SECTION

23. Resolution to exclude the press and public on the grounds the following item concerns a named member of staff.

24. Review of staffing hours

The next meeting of the Council will be held at The Library, Bush Road, Cuxton on Thursday 13/06/2019 at 7.30pm



Daniela Baylis
Parish Clerk

08/05/2019