

**MINUTES OF THE LAND MANAGEMENT COMMITTEE MEETING HELD ON THURSDAY 21st  
March 2019 AT 7.30PM AT THE PAVILION, BUSH ROAD, CUXTON**

PRESENT: Cllr Mrs Porter - Chairman  
Cllr Mrs Hutchfield  
Cllr Mrs Thorley  
Cllr Chitty  
Ian Gray  
Robin Bourner  
Mrs Daniela Baylis – Clerk  
Mrs Josie Griffiths – Assistant Clerk

Item

**1 Apologies**

Cllr Mrs Maisey – Prior Commitment

It was proposed by Cllr Mrs Thorley, seconded by Cllr Mrs Hutchfield and all agreed that this apology be accepted.

**2 Declarations of Interest**

Cllr Mrs Porter – item 6  
Cllr Mrs Thorley – item 5  
Cllr Chitty – item 9b

**3 Minutes of the Meeting held on 17<sup>th</sup> January 2019**

It was proposed by Cllr Mrs Hutchfield, seconded by Cllr Mrs Thorley and agreed that the minutes of the meeting held on 17<sup>th</sup> January 2019 be signed as a true record.

**4 Matters Arising Not Otherwise on the Agenda**

Memorial Bench. Ways of putting the history behind the bench or near it were being looked at, possibly a sign. It was suggested that a post be put on Facebook and an item in the newsletter with the 14 names, to see if any families still live in the village or for if anyone else has any other information.

**5 Cuxton Parish Council and Cuxton 91 agreement**

The agreement was amended and would go to main council for approval. The pitch has not been top dressed for 5 years and would need doing this year. The Clerk would obtain quotes.

**6 Allotments**

**a Report from Representative**

Following the hedge clearance for the traffic light trial traffic fumes were very noticeable on the site

The land owners, Mr and Mrs Law had visited the site and were pleased with the improvements made. They also gave permission for the Allotment Association to install a container for storage.

The countryside group had started clearing the path around the water pumping station.

Most allotment holders had paid their rent. There were now 76 plots let with 2 people on the waiting list.

**b Recommendations for managing water use by polytunnel owners**

There were 9 polytunnel and 9 greenhouses on the site. The greenhouse owners could be encouraged to collect water into butts. The Clerk and Assistant Clerk would research into the water costs and increases over the last 4 years and report back to the next meeting.

**c Damaged Chestnut fencing adjacent to A228**

During the hedge trimming prior to the recent traffic light trial the chestnut pale fencing has been damaged. This would be reported to Medway's highways team.

**7 Report from Big Lunch Working Party**

**a Progress on Event Checklist**

The Social Club had agreed to run the beer tent, the Scouts were doing the bar-b-que, the WI were doing tea and cakes and Cuxton 91 would collect donations at the gate. The vegetarian/vegan food stall had also been booked.

The Scouts did not have enough volunteers to run the swing boats so the Clerk was asked to book the chair swing man who came last year.

Colin Hayward had agreed to photograph the event, the Clerk was asked to make a sign for the entrance giving permission for photographs to be taken.

The Clerk was to order new Hi-Viz for 'official photographer' and 6 for 'Big Lunch Volunteers'.

The Clerk would organise the Risk Assessment, licences, event management plan and notifications, stewards briefing document, extra cleaning and rubbish collection.

The Assistant Clerk had created a new email address for the event and was inviting stalls to come to the event.,

Robin Bournier was organising the performers and the stage.

The Clerk and Assistant Clerk were organising the village show. An entry list had been generated, It was suggested and agreed that entry forms be distributed to the school for handing out to children. Matthew Wells had been asked to book the judges and get the place cards printed.

The donation request letter had been sent to the Co-op by the Clerk

Cllr Chitty would ask the Wheel of Cuxton for help with setting up. A notice would be put in the Newsletter asking for other volunteers. Cllr Mrs Thorley would organise the rota of volunteers to walk the site. Cllr Mrs Porter would

contact Medway Council regarding the bins/recycling. Cllr Mrs Hutchfield would check the road banner and sponsors.

The Clerk was asked to order a new gazebo for the performers. It was suggested that she contact Cllr Fearn and ask if this could be bought with a donation from his ward fund. A new bag and flooring was also needed.

Suggested games were a human fruit machine and horseshoe toss, Ian Gray would organise these.

It was agreed that the bike track would be the recipient of this years donations.

**b Budget Spending**

The budget spent figure was currently £930. Shooting Stars, the portaloos, trailer and first aid cover were all booked.

**8 Pavilion Development**

**a Pre-planning meeting outcome**

The pre-planning report had been received

**b Land Search report**

This was still on-going

**c Architects fees**

Some of the fees were still outstanding and would be added to the next finance report for main council for payment.

**d Tree impact survey**

One quote had been received so far from Qualitrees for £500. The Clerk was obtaining more quotations.

**9 Recreation Ground**

**a Play equipment**

The latest quarterly inspection had been carried out.

**b Flood lights – servicing**

It was proposed by Cllr Mrs Thorley, seconded by Cllr Mrs Hutchfield and all agreed the the quotation from Lyons Electrical be accepted for the work.

**c Bike Track**

Nothing to report

**10 Woodland and Footpath Management**

**a Six Acre Wood**

The recent high winds had brought lots of trees down but these had been mainly off the paths.

**b Millennium Wood**

There were some dead branches hanging over the North Down Way footpath that were going to be taken out. The Old Mans Beard was being taken out and was nearly under control.

**c Footpaths**

Pebble Lane had been cleared at the bottom and the top half was being made wider.

Medway was having a walking festival and Ian Gray was doing 2 walks in June.

**11 Planters on Bush Road, request to sponser.**

Aiden Thompson had requested that he be allowed to revamp and plant the planters on Bush Road. This was felt to be a good idea and all agreed. A site visit would be arranged with the Clerk to discuss his plans. Cllr Fearn had offered some of his ward fund to help with the costs.

**12 Health & Safety**

**a Inspection Report**

Nothing to report

**b Drug Paraphernalia**

The PCSO had said that it was not feasible for her to come and collect the drug paraphernalia found in the recreation ground any more. The Clerk was asked to invite her to the Big Lunch.

**13 Any other business** at the Chairman’s discretion. No motions may be proposed not decisions taken under this item, but may be placed on the agenda for the next or a future meeting.

Ian Gray said that the Countryside Group were due to have their 3 yearly first aid training day and asked if anyone else would like to join in. Both the Clerk and Assistant Clerk said that they would like to go.

**14 Date of next meeting**

This was scheduled for 18<sup>th</sup> April 2019

The Chairman closed the meeting at 9.00

Signed ..... Chairman

On the ..... day of ..... 2018