



## Cuxton Parish Council

### To all members of the Council

You are hereby summoned to attend an online meeting of Cuxton Parish Council for the purpose of transacting the following business.

June Nicholson Clerk to the Council

### Agenda for the Annual Meeting of CUXTON PARISH COUNCIL To be held online on Tuesday 4 May 2021 at 7.30pm

LOGIN – please follow these instructions:

<https://us02web.zoom.us/j/81406338202?pwd=L3haeINiQ2F3NkN2dEpibEtmSHBLQT09>

Meeting ID: 814 0633 8202

Passcode: 757393

Please call the Clerk on 07483349613 if you are having any problems logging in.

### AGENDA

**1. Election of Chairman**

To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary meeting of the Council

**2. Election of Vice-Chairman**

To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Vice-Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary meeting of the Council

**3. Apologies for absence.**

**4. Declarations of Interest** (DPI, conflict of interest and personal interests) and alterations to the Register.

**5. Clerk's Report**

**Medway Councillor's Report and Public Session**

Suspension of the meeting for Medway Ward Councillor's Report and for the Public Session. Matters raised may be placed on the agenda for the next or a future meeting.

**6. Adoption of Code of Conduct**

**7. To review Committee Structures and to appoint members to serve on the under mentioned Committees:**

- a. Planning Committee (5)
- b. Finance Committee (5)
- c. Staffing Sub-committee (5)
- d. Land Management Committee (5 councillors + Allotment Association Chairman and one other representative + CSRA representative + Cuxton 91 representative + 1 Cuxton Countryside Group representative)

**8. To Appoint representatives to outside bodies**

- a. Rural Liaison Committee (1)
- b. KALC Medway Area Committee (2)
- c. Police Liaison Committee (1)
- d. Medway Valley Community Rail Trust (1)

**9. Minutes of Meeting held 27 April 2021**

**10. To Adopt General Power of Competence** – Please see the attached information sheet S.1(1) of the Localism Act 2011 (“the 2011 Act”) provides that a local authority has power to do anything that individuals generally may do.

The prescribed criteria which a local council is required to fulfil in order to become an eligible parish council are set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. It confirms that a local council is eligible to use the general power of competence if:-

- it has a qualified clerk;
- a minimum of two-thirds of the total number of councillors have been elected; and
- it has resolved at a meeting of the council and each subsequent relevant annual meeting (that is, an annual meeting that takes place in a year of ordinary elections of parish councillors) that it meets these conditions.

**11. Adopt Standing Orders** – Please see <https://cuxtonpc.org.uk/document-category/policies/>

**12. Approve TORS** - Please see <https://cuxtonpc.org.uk/document-category/policies/>

**13. Grant Application**

**14. Risk Management Scheme**

**15. Action Plan**

**16. Information Exchange**

**17. Future Agenda Items**