



Cuxton Parish Council

To all members of the Council

You are hereby summoned to attend an online meeting of Cuxton Parish Council for the purpose of transacting the following business.

June Nicholson Clerk to the Council

Agenda for the Meeting of CUXTON PARISH COUNCIL To be held online on Thursday 15 April 2021 at 7pm

LOGIN – please follow these instructions:

<https://us02web.zoom.us/j/85231001115?pwd=NDVYL29BYno2YkRSVkf6S0FnbFd4dz09>

Meeting ID: 852 3100 1115

Passcode: 553866

Please call the Clerk on 07483349613 if you are having any problems logging in.

AGENDA

- 1) **Apologies for absence.**
- 2) **Declarations of Interest (DPI, conflict of interest and personal interests) and alterations to the Register.**
- 3) **Minutes of Full Council meeting held 18 March 2021 – For Approval**
- 4) **Minutes of Staffing sub-committee 1 April 2021 – For Approval**
- 5) **Minutes of Land Management Committee meeting 6 April 2021 – For Approval**
- 6) **Clerk's Report**

Medway Councillor's Report and Public Session

Suspension of the meeting for Medway Councillor's Report and for the Public Session. Matters raised may be placed on the agenda for the next or a future meeting.

- 7) **Finance**
 - a) **Bank balances**
 - b) **Approval of payments since last meeting**
 - c) **Accounts for payment**
 - d) **Membership Renewal – Action for Communities in Rural Kent**

- 8) **Scheme of Delegation – For Decision**

- 9) **Pavilion Re-development Progress**

- a) **Pavilion Redevelopment Letter and Survey – For Decision**
Details of delivery, collection, cost and processing of the survey for information
- b) **Tendering Process – For Decision**
Consider 3 estimates for developing a tender document and managing the tendering process for the Pavilion re-development and appoint a contractor.
- c) **Deeds – For Approval**
A recent copy of deeds is required from the Football Foundation for the grant application.
- d) **Public Consultation**

10) Recreation Ground

- a) Review of recreation ground hire
- b) Request from new user

11) Reports from Councillors

a) Climate Change Conference (Cllr Hutchfield)

Consider measures CPC might take in relation to climate change and identify how the climate change agenda could be taken forward.

12) School Liaison (Cllr Jackson) - For information

13) Library Garden and Live Christmas Tree - For decision:

Receive the recommendation for the location of live tree and allocate a budget for the tree, wildflower seeds and plants for the library garden.

14) Cuxton Noticeboard – For Decision

Proposal: Delivery of hard copy newsletters is reinstated.

15) Gravesham Borough Council and Medway Council – For Completion

2021 Local Housing Needs Assessment Questionnaire.

16) Information exchange

No motions may be proposed, nor decisions taken under this item but may be placed on the agenda for the next or future meetings.

17) Members' future agenda items

Confidential section

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public are to be excluded from the Meeting.

18) Recommendations from Staffing Sub-Committee

- a) Clerk's salary
- b) Recruitment of an Assistant Clerk
 - (1) Advert, hours of work and salary
 - (2) Job description
 - (3) Contract

The next meeting virtual meeting of the Council will be the Annual Meeting to be held on Thursday 4 May 2021 at 7pm.