



Minutes of the Meeting of the Council held on Thursday, 24 June 2021 at 7pm at Cuxton Library

Present: Cllr Hutchfield (Chair), Cllr Burley, Cllr Reynolds, Cllr Porter

Clerk – Mrs J Nicholson

Two members of the public joined via the zoom link at item 36.

28) Apologies for absence

This meeting was held under covid-19 restrictions. The risk assessment for the building only allowed for 5 people to be present inside the building. Therefore, councillors ensured that the meeting was quorate.

29) Declarations of Interest (DPI, conflict of interest and personal interests) and alterations to the Register.

Cllr Porter item 7

30) Minutes of the meeting held 3 June 2021

It was resolved to accept these minutes as a true record of the meeting.

31) Clerk's Report

There were no comments regarding the report.

Medway Councillor's Report and Public Session

Suspension of the meeting for Medway Councillor's Report and for the Public Session. Matters raised may be placed on the agenda for the next or a future meeting.

No report was received. There were no members of the public were present via the zoom link for this item and did not join the meeting until item 36.

32) Finance

a) Bank balances

Cllr Burley confirmed that the bank balances and reconciliation are correct.

It was resolved to accept these as correct.

It was further resolved to; transfer £50,000 from the Barclays Community account to Unity Trust Bank. set up a standing order to transfer £5000 from Unity Trust to Barclays Community account each month and to close the EMR for play equipment so that these funds go back into the general reserve.

b) **Approval of payments since last meeting**

It was resolved to approve these payments.

c) **Accounts for payment**

It was resolved to approve these payments

d) **Consider additional administrative staff hours to enable the Football Foundation grant to be completed**

It was resolved to offer the assistant clerk 5hrs extra per week for 8 weeks to assist with the completion of the remaining elements of the Football Foundation grant applications.

33) Planning Applications

a) **Homestead** - Update on appeal process.

Informal information from Medway Planning indicates that there should be a decision on this appeal by the end of July 2021.

b) **Kent Wine Vault** - Response to questions raised by Cuxton Parish Council and further actions/meetings required.

The answers to the council's questions have now been received and uploaded to the council's website.

The council will send further questions including photos of pinch points on Bush Road and the latest traffic projections received from the Lower Thames Crossing to the vineyard for their comment.

The council will ask to be involved in any meetings with Medway Council/Kent County Council Highways in relation to the highways issues raised by this development.

34) Cuxton Port Medway Marina Housing Development - For discussion of the planned development and identify some potential dates for a meeting with the marina owners. *The council will invite the Cuxton Port Medway Marina development team to attend a zoom meeting to discuss their plans for this development.*

35) Library Gardens

a) To discuss the proposal to seek control of the management of the library gardens.

Medway library services are considering the parish council's request to transfer the budget for the management of the library gardens to Cuxton Parish Council.

b) To consider a quote for the initial weeding and raking of the library garden prior to planting woodland plants.

After discussion it was decided to go with the hand weeding as the area is part of the shared library and school drive. As the meeting was not quorate due to Cllr Porter declaring an interest, this decision will be confirmed via the scheme of delegation.

36) WW2 Information Board - Progress report on information board

There was a discussion around where the memorial board will be installed, and it was thought using Meta posts would be most appropriate.

It was resolved to order the information board. As there has been a delay in placing the order it was agreed that, if the cost has increased by less than 15% the Clerk can

confirm the order. Otherwise, the council's scheme of delegation will be used to place the order.

37) Correspondence

Correspondence has been received from a member of the public who expressed concern regarding the A228 traffic lights trial and potential extra traffic on Bush Road due to the Kentish Wine Vault development.

The council have been informed that the traffic light trial will stop for a week to enable data to be collected showing the difference between trial and non-trial conditions. The ACT survey has received over 100 responses so far.

A member of the public has asked why the verge along Tar Tank Lane has not been cut. The Clerk advised that she has contacted Medway Norse about this issue three times and is waiting for a response.

38) Information exchange

No motions may be proposed, nor decisions taken under this item but may be placed on the agenda for the next or future meetings.

It was noted that a tree that fell some time ago in Tar Tank Lane has not been removed.

39) Members' future agenda items

Cuxton Big Lunch

Proposed purchase of a beacon in preparation for Platinum Jubilee Celebrations next year.

The Chairman closed the meeting at 8.35 pm

Signed Cllr Kay Hutchfield Chairman

On the 15th day of July 2021