



## **Minutes of the Meeting of the Council held on Thursday, 19 August 2021 at 7pm at Cuxton Library**

**Present:** Cllr Hutchfield (Chair), Cllr Burley, Cllr Reynolds, Cllr Thorley, Cllr Jackson

Clerk – Mrs J Nicholson

There were no members of the public present.

### **56) Apologies for absence**

Cllrs White, Savage, Porter and Maisey all sent apologies

*It was resolved to accept these apologies*

### **57) Declarations of Interest (DPI, conflict of interest and personal interests) and alterations to the Register.**

*None*

### **58) Minutes of the meeting held 15 July 2021**

**The following amendments were made:**

From the members present, remove Cllr Reynolds, and replace with Cllr Thorley (typing error)

*It was resolved to accept these minutes as amended, as a true record of the meeting.*

### **59) Clerk's Report**

#### **Medway Councillor's Report and Public Session**

It was resolved to suspend the meeting for Medway Councillor's Report and for the Public Session. Matters raised may be placed on the agenda for the next or a future meeting.

*The Ward Councillor was not present and did not submit a report.*

### **60) Finance**

#### **a) Bank balances**

*Cllr Burley confirmed that the bank balances and reconciliation are correct.*

*It was resolved to accept these as correct.*

#### **b) Approval of payments since last meeting**

*It was resolved to approve these payments.*

c) **Accounts for payment**

*It was resolved to approve these payments including attendance by the Assistant Clerk at a virtual cyber security course at a cost of £35+VAT*

d) **To review and consider additional administrative staff hours to enable the Football Foundation grant to be completed.**

*After discussion it was resolved to continue employing the assistant clerk for an extra 5 hours per week to assist with the pavilion redevelopment project until the end of the year with a review at the November Finance meeting.*

**61) Pavilion Redevelopment**

a) **Update on progress.**

*Cllr Hutchfield gave a verbal report and advised that the project is at the stage where a project manager is now needed.*

b) **To consider quotes and appoint a project manager.**

*Quotes were considered, and it was resolved to appoint Nick Baster MRICS FCIQB of Logic PM.*

c) **Village Survey**

*This survey has now been updated inline with recommendations from Kent Association of Local Councils.*

**62) Court Development.**

a) **Update on progress**

*Cllr Hutchfield gave a verbal report and the quotes for the resurfacing of the courts were discussed. It was resolved to survey the community via the council's website and social media, (week beginning 23 August) to ask if they would like to have the courts resurfaced, If the community is supportive Surfacing Standards Ltd will be appointed as consultants to assist with the tendering process and project management of the works.*

b) **Grant application**

*It was resolved that if the community is supportive an application will be made for a grant for this work.*

c) **Veolia grant**

*Closing dates for this grant are 30 Sep 2021 and 6 Jan 2022.*

**63) Pre-planning Application – For Discussion**

a) **Kentish Wine Vault**

*It was resolved to send a letter to the Kentish Wine Vaults and copied to Head of Planning, Medway Council, Kelly Tolhurst MP and Cllr Matt Fearn detailing comments and concerns raised about this pre-planning application. The letter will be available on the council website with links from social media.*

b) **Port Medway Marina**

*We understand that Medway Council and Port Medway Marina have failed to reach an agreement about the RS206 footpath. There is no date for this to progress to a planning application at this time.*

#### **64) Community Speedwatch**

**a) Renew contact and progress the project.**

*After discussion it was agreed to set up a working group to progress this project.*

*Council will advertise for volunteers to join this group.*

*Clerk has contacted the Russel Giles Partnership and will set up a meeting between RGP and the working group to discuss how to move forward.*

#### **65) Recreation Ground**

**a) Annual Inspection**

*The inspection was discussed. There are two moderate risks identified. The Clerk is in the process of obtaining two quotes for these repairs which will be actioned as soon as possible.*

**b) One of the outdoor fitness providers has not completed and returned their licence application.**

*It was resolved that the Clerk will write to advise that if the application is not received by 31 August 2021, council will assume that this provider no longer requires a licence for use of the recreation ground*

#### **66) Lower Thames Crossing**

**a) To consider correspondence received from Cllr Tony Rice – re traffic predictions**  
*Council discussed Cllr Rice's helpful letter.*

*Action: The Clerk will contact Joseph Ratcliffe, who is leading KCC's response to this, to request a meeting.*

#### **67) Correspondence**

**a) Planning**

*The Homestead planning appeal is still with Secretary of State.*

*The Rainbow's End Planning Appeal is now with Secretary of State.*

**b) A member of the public has made enquiries about the car park at Cuxton Station.**

*Clerk has advised that we understand the car park has now been purchased by Archco.*

**c) A member of the public has asked what plans Cuxton Parish Council have to discuss the change of use from Butchers to hot food Takeaway.**

*This was discussed by our planning committee who, after deliberation, decided not to object to this application.*

**d) Two members of the public asked for information about weed spraying in the village.**

*Both have been advised that this is dealt with by Medway Norse who spray all roads in the village annually and sweep Bush Road mechanically once a month on a Wednesday.*

#### **68) Information exchange**

No motions may be proposed, nor decisions taken under this item but may be placed on the agenda for the next or future meetings.

#### **69) Members' future agenda items**

The Beacon, KALC Award, Remembrance, Christmas Event, Training in the use of defibrillators.

**The Chairman closed the meeting at 9pm**

**Signed Cllr Kay Hutchfield Chairman**

**On the 16th day of September 2021**