



Minutes of the Extraordinary Council Meeting held on Tuesday, 28th June 2022 at 7pm at The Pavilion

Present: Cllr Porter (Chair), Cllr Savage, Cllr Thorley, Cllr Burley and Cllr White.

In attendance: Mr C. Jensen, Clerk

There were no members of the public present.

36) Apologies for absence

Cllrs Hutchfield, Reynolds and Wilson all sent apologies.
It was resolved to accept these apologies.

37) Declarations of Interest (DPI, conflict of interest and personal interests) and alterations to the Register

None.

38) To receive the Internal Auditor's Report

The clerk read through the Internal Auditor report, page 3 of the AGAR pack and then read the Internal Auditors report which did not raise any concerns regarding the audit process. The Internal Auditor commented on the high balances held but Cllr Thorley stated that monies would be used for the Pavilion re-development and Cllr Savage commented that monies would also be spent during 2022/23 on tree felling in respect of the Ash Dieback problems that had been noted. These items would both significantly reduce the balances held.

39) To review the effectiveness of the system of Internal Control. Councillors are asked to consider the attached Statement of Internal Control in support of the Annual Governance Statement

The clerk advised that the document had been amended to reflect that payments were made on-line and not by cheque. The clerk read through the Statement of Internal Control and advised that this document was an additional item that this Council considered. Cllr Thorley suggested that as it was a statement of intent it afforded more protection and should continue to be reviewed annually.

Cllr Thorley proposed that the Statement of Internal Control in support of the Annual Governance Statement be approved. Cllr White seconded the

proposal. All Cllrs present agreed and it was resolved to accept this document as correct.

40) To approve the Annual Governance statement for 2021-2022, Section 1 of the AGAR for the year ending 31 March 2022

The clerk read through the questions in the Statement.

Cllr Thorley proposed that the Annual Governance Statement for 2021-2022 be approved. Cllr Savage seconded the proposal. All Cllrs present agreed and it was resolved to accept this document as correct. The Chairman and the clerk duly signed, dated and minuted the document.

41) To approve the Accounting Statements for 2021-2022, Section 2 of the AGAR for the year ending 31 March 2022 and the supporting Bank Reconciliations as at 31 March 2022 and if necessary, the explanation of the significant variations from last year (2020-2021) to this year (2021-2022)

The clerk read through the Accounting Statements document, the Bank Reconciliation proforma and the Explanation of Variances proforma and detailed the reasons why the carry forward reserves were greater than twice the income from local taxation levies.

Cllr Burley proposed that the Accounting Statements for 2021-2022 and supporting documentation be approved. Cllr Savage seconded the proposal. All Cllrs present agreed and it was resolved to accept this document as correct. The Chairman duly signed and dated the document.

The clerk confirmed that the notice confirming the dates of the period of the exercise of public rights would be published on Wednesday 29th June 2022 and the period will run from 29th June 2022 until 9th August 2022.

42) Information Exchange

No motions may be proposed, nor decisions taken under this item but may be placed on the agenda for the next or future meetings.

43) Members Future Agenda Items

None.

The Chairman closed the meeting at 7:41pm

Next meeting 21st July 2022, 7pm at Cuxton Library

Signed

Kay Hutchfield

Chairman

On the

21st

day of

July

2022