**Cuxton Parish Council**

**To all Members of the Cuxton Parish Council Finance and Staffing Committee**

You are hereby summoned to attend a meeting of the Cuxton Parish Council Finance and Staffing Committee for the purpose of transacting the following business.

Carl Jensen, Clerk to the Council

**Agenda for the Meeting of the Cuxton Parish Council Finance and Staffing Committee to be held at Cuxton Library on Thursday 7th July 2022 at 7pm**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest (DPI, conflict of interest and personal interests) and alterations to the Register.**
3. **Minutes of the meeting held on 4th May 2021**
4. **Review of Finance and Staffing TOR** – Consider separating and return to Finance and Audit with separate Staffing Committee
5. **Membership of Staffing Sub-Committee/Committee**
6. **Review of management of risk of banking payments made on-line from when previous clerk left the post in March 2022 until July 2022**
7. **Review of Reserves Policy**
8. **Outstanding payments for 2021/22 budget requiring adjustment of 2022/23 budget e.g. HMRC**
9. **Review of CPC reserves** 
   1. **General Reserve** -need a risk assessment to assess what % of precept should be our reserve
   2. **Earmarked Reserves (EMR)**

Elections Reserve

Woodland Reserve

Pavilion Re-Development Reserve

Professional and Legal Fees Reserve

Courts Reserve

Reserve for Bike Track?

1. **Information Exchange**

No motions may be proposed, nor decisions taken under this item but may be placed on the agenda for the next or future meetings.

1. **Members Future Agenda Items**

**Next Meeting 10th November 2022**