



## **Cuxton Parish Council**

### **To all Members of the Cuxton Parish Council Finance and Staffing Committee**

You are hereby summoned to attend a meeting of the Cuxton Parish Council Finance and Staffing Committee for the purpose of transacting the following business.

Carl Jensen, Clerk to the Council

### **Agenda for the Meeting of the Cuxton Parish Council Finance and Staffing Committee to be held at Cuxton Library on Thursday 7<sup>th</sup> July 2022 at 7pm**

#### **AGENDA**

- 1) Apologies for absence**
- 2) Declarations of Interest (DPI, conflict of interest and personal interests) and alterations to the Register.**
- 3) Minutes of the meeting held on 4<sup>th</sup> May 2021**
- 4) Review of Finance and Staffing TOR – Consider separating and return to Finance and Audit with separate Staffing Committee**
- 5) Membership of Staffing Sub-Committee/Committee**
- 6) Review of management of risk of banking payments made on-line from when previous clerk left the post in March 2022 until July 2022**
- 7) Review of Reserves Policy**
- 8) Outstanding payments for 2021/22 budget requiring adjustment of 2022/23 budget e.g. HMRC**
- 9) Review of CPC reserves**
  - a) General Reserve - need a risk assessment to assess what % of precept should be our reserve**
  - b) Earmarked Reserves (EMR)**
    - (i) Elections Reserve
    - (ii) Woodland Reserve
    - (iii) Pavilion Re-Development Reserve
    - (iv) Professional and Legal Fees Reserve
    - (v) Courts Reserve
    - (vi) Reserve for Bike Track?

## **10) Information Exchange**

No motions may be proposed, nor decisions taken under this item but may be placed on the agenda for the next or future meetings.

## **11) Members Future Agenda Items**

**Next Meeting 10<sup>th</sup> November 2022**