



Cuxton Parish Council

To all Members of the Council

You are hereby summoned to attend a meeting of Cuxton Parish Council for the purpose of transacting the following business.

C. Jensen, Clerk to the Council

Agenda for the Meeting of CUXTON PARISH COUNCIL to be held at Cuxton Library on Thursday 15th June 2023 at 7pm

AGENDA

- 1) Apologies for absence**
- 2) Declarations of Interest (DPI, conflict of interest and personal interests) and alterations to the Register.**
- 3) To discuss and consider applications received from residents for the Parish Councillor vacancy**
- 4) Appointment of Representatives on outside bodies and working groups**
 - a) Rural Liaison**
- 5) Matters Arising**

Medway Councillor's Report and Public Session

Suspension of the meeting for Medway Councillor's Report and for Public Session. Matters raised may be placed on the agenda for the next or a future meeting.

- 6) Minutes of the meeting held on 18th May 2023 - for approval**
- 7) To consider the External Auditor's report for 2021-2022**
- 8) To receive and review the Internal Auditors report for 2022-2023**
- 9) To review the effectiveness of the system of Internal Control. Councillors are asked to consider the Statement of Internal Control in support of the Annual Governance Statement. The Chair of the meeting and the Clerk to sign.**
- 10) Discussion regarding the options provided by the external auditors should errors be noted when the AGAR documentation is received and audited and approval by Councillors of the option adopted**

- 11) To approve the Annual Governance statement for 2022-2023, Section 1 of the AGAR for the year ending 31 March 2023.** The Chair of the meeting and the Clerk to sign and date plus minute reference.
- 12) To approve the Accounting Statements for 2022-2023, Section 2 of the AGAR for the year ending 31 March 2023 and the supporting Bank Reconciliations as at 31 March 2023 and the explanation of the significant variations from last year (2021-2022) to this year (2022-2023).** The Chair of the meeting to sign and date plus minute reference.
- 13) Finance**
 - a. Bank Balances
 - b. Approval of payments made since last meeting
 - c. Approval of accounts for payment: Internal Auditor
- 14) Pavilion Re-Development**
 - a. Ongoing consideration of survey suggestions regarding redevelopment
- 15) Big Lunch – update**
- 16) Painting of playground and teenage village – update and consideration of payment for materials and paint required**
- 17) Container – update on Planning Permission requirement**
- 18) Bike Track - update regarding procedure and timescale for Veolia Grant application**
- 19) S.106 monies and discussion regarding roundabout feasibility study at A228 junction with Bush Road and update on traffic loop reinstatement**
- 20) Update regarding railing issue at bottom of church steps**
- 21) Reports of Meetings Attended on Behalf of Council**
 - a. KALC
 - b. Rural Liaison
 - c. Cuxton Academy of Schools
 - d. Police Liaison
- 22) Lower Thames Crossing enquiry – update**
- 23) Correspondence**

CLOSED SESSION:

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, that due to the confidential nature of the next item, the press and public will be asked to leave the meeting.

24) Confidential section closed to the public

- a) To discuss the clerks' request to have one day set aside per week in order to study for his qualifications
- b) To approve payment of additional hours for street cleaner to clear rubbish from Big Lunch site between 3pm-7pm on Sunday 18th June.

25) Information Exchange

No motions may be proposed, nor decisions taken under this item but may be placed on the agenda for the next or future meetings.

26) Members Future Agenda Items

Next Meeting 20th July 2023