



Minutes of the Meeting of the Staffing Committee held on Thursday, 12th January 2022 at 7pm at Cuxton Library

Present: Cllr Wilson (Chair), Cllr Porter, Cllr Hutchfield and Cllr Reynolds

In attendance: Mr C. Jensen, Clerk

There were no members of the public present.

1) Apologies for absence

None.

2) Declarations of interest (DPI, conflict of interest and personal interests) and alterations to the Register

None.

The open meeting was closed while confidential staffing matters were discussed.

3) Confidential Section closed to the public

a) Discussion and review of the temporary contract of Street Cleaner

The clerk advised Mr Paul Startup was given a temporary contract when he started with the Parish Council in March 2022 and this temporary contract had been reviewed and on two further occasions the temporary contract had been extended, on the last occasion until 31st January 2023. All Councillors present felt Mr Startup was very hard-working and had made a difference to the cleanliness of the village since he had been in post. That being the case, Cllr Porter recommended Mr Startup be awarded a permanent contract and this recommendation be discussed at the next full Council meeting. Cllr Hutchfield seconded the recommendation.

All Councillors present agreed that the proposal be presented to full Council to be discussed for Mr Startup to be provided with a permanent contract.

b) Discussion and review of the hours of temporary Street Cleaner relating to scope of responsibilities

The clerk advised both street cleaners were entitled to receive the proposed increase in hourly rate as agreed under the Government minimum wage agreement in April 2023.

Following discussion, it was confirmed that due to budgetary constraints it was not possible to offer additional hours at this current time to Mr Startup. Cllr Hutchfield proposed when the Parish Council had been made aware of the amount of the Street Cleaning Grant for 2023/24, Mr Startup's request for additional hours would be reviewed. Cllr Reynolds seconded the recommendation. Cllr Hutchfield and the clerk to hold further review discussions with the permanent street cleaner with regards to his scope of responsibilities following his recent return to work.

All Councillors present agreed that the proposal be presented to full Council to be discussed for Mr Startup's hours to be reviewed once the amount of the street cleaning grant from Medway Council for 2023/24 had been confirmed.

4) Information Exchange

No motions may be proposed, nor decisions taken under this item but may be placed on the agenda for the next or future meetings.

5) Members Future Agenda Items

Staffing Committee recommendations to offer a permanent contract to Mr Startup from 01.02.2023 and a review of Mr Startup's hours worked once the Parish Council has been made aware of the amount of the award of the Street Cleaning Grant for 2023/24, to be presented to Council for discussion. Both points to be added as agenda items to the next full Council meeting.

The Chairman closed the meeting at 7:35 pm

Signed *Sarah Wilson* Chairman

On the *22nd* day of *June* *2023*