



Cuxton Parish Council

To all Members of the Council

You are hereby summoned to attend a meeting of Cuxton Parish Council for the purpose of transacting the following business.

Cllr. Ged Chalker, Chairman Cuxton Parish Council

Agenda for the Meeting of CUXTON PARISH COUNCIL to be held at Cuxton Library on Thursday 14th December 2023 at 7pm

AGENDA

- 1) Apologies for absence**
- 2) Declaration on Interest (DPI, conflict of interest and personal interests) and alterations to the Register**
- 3) Minutes of the meeting held on 16th November 2023 – for approval**
- 4) Matters Arising**

Medway Councillor's report and public session

Suspension of the meeting for Medway Councillor's Report and for Public Session. Matters raised may be placed on the agenda for the next or a future meeting.

- 5) Finance**
 - a. Bank Balances
 - b. Approval of payments made since last meeting
 - c. Approval of accounts for payment
 - i) Qualitrees
- 6) Feedback from finance committee meeting and recommendations for:**
 - a. Budget
 - b. Reserve adjustments:
 - i) Elections Reserve
 - ii) Pavilion Re-Development Reserve
 - iii) Woodland Reserve
 - iv) Rural Liaison
 - v) Play Equipment Replacement
 - vi) Legal and Professional Fees Reserve
 - vii) Bike Track Renovation
 - viii) Courts
 - ix) CCTV
 - c. Precept

- 7) **Approval sought to appoint / book our Internal Auditor.**
- 8) **Planning Response - MC/23/2389 - Construction of two dwellinghouses with associated landscaping and parking - Demolition of existing dwelling | Springfield Sundridge Hill Cuxton**
- 9) **Planning Application - MC/23/2618 - Proposal: Change of use from barbers (Class E) to office for use as a taxi company (Sui Generis) Location: 39B Bush Road, Cuxton, Rochester, Medway, ME2 1LP Application Type: Full Application**
- 10) **Review of Planning Committee Terms of Reference (JV)**
- 11) **Approval of proposed Programme of meetings for 2024**
- 12) **Request from resident for a copy of CPC response to local plan**
- 13) **Feedback from Christmas Tree event**
- 14) **Project specification for the steps behind Woodhurst close (GC)**
- 15) **Lower Thames Crossing – update (MB)**
- 16) **Outgoing clerk thank you gesture progress (TT)**
- 17) **Formal introduction of new clerk**
- 18) **Consideration of Rialtus Training Course for new clerk**

Previously deferred items

- 19) **Pavilion Re-Development**
Ongoing consideration of survey suggestions regarding redevelopment
- 20) **Courts Re-Development**
- 21) **Purchase of a leaf blower (SW)**
- 22) **Request from resident for a memorial bench (MN)**
- 23) **Six Acre Woods: 5-year plan – now available on our website**

24) Report of Meetings Attended on Behalf of Council

- a. KALC
- b. Rural Liaison
- c. Cuxton Academy of Schools
- d. Police Liaison
- e. Climate Literacy Training – *already shared by Cllr Nightingale*

25) Correspondence

23) Information Exchange

24) Members Future Agenda Items

- Recommendations from Climate Training (MN)
- Improvements to the pavilion (TT)
- Discussion regarding the provision of a cableway in the Recreation Ground
- Meeting with Port Medway Marina reps – Feb 2024
- Registering community interest asset - Nov 2024

Next meeting 18th January 2024, 7pm at Cuxton Library