



Cuxton Parish Council

To all Members of the Council

You are hereby summoned to attend a meeting of Cuxton Parish Council for the purpose of transacting the following business.

Cllr. Ged Chalker, Chairman Cuxton Parish Council

Agenda for the Meeting of CUXTON PARISH COUNCIL to be held at Cuxton Library on Thursday 18th January 2024 at 7pm

AGENDA

- 1) **Apologies for absence**
- 2) **Declaration on Interest (DPI, conflict of interest and personal interests) and alterations to the Register**
- 3) **Minutes of the meeting held on 14th December 2023 – for approval**
- 4) **Matters Arising**

Medway Councillor's report and public session

Suspension of the meeting for Medway Councillor's Report and for Public Session. Matters raised may be placed on the agenda for the next or a future meeting.

- 5) **Finance**
 - a) Bank Balances
 - b) Approval of payments made since last meeting
 - c) Approval of accounts for payment
 - d) Update on change of mandate progress
 - e) Clerk given authority to act/ added to bank accounts (TT)
 - f) Precept Demand signing
- 6) **Feedback from staffing committee meeting and recommendations for:**
 - a) Minimum wage increase for the street cleaners
 - b) ILCA training of the new clerk
 - c) Pension provision of staff
- 7) **Planning Response - MC/23/2706 - Land at Upper Bush Road Known as Tyre Field Near Cuxton – Response circulated for information.**
Consultation Expiry Date: 31.12.23
Decision Target Date:12.01.24

- 8) **Planning Response - MC/23/2662-** Installation of a heat source pump to rear of 19 Nine Acres Road, Cuxton. – No objections received – For information.
 Consultation Expiry Date: 08.01.24
 Decision Target Date: 07.02.24
- 9) **Planning Consideration - MC/23/2855 -** Remodelling existing dwelling with construction of a 2-storey side/rear extension. Ranscombe Farm Cottages.
 Consultation Expiry Date: 23.01.24
 Decision Target Date: 16.02.24
- 10) **Consideration of the membership of the Finance Committee**
- 11) **To receive the playground inspection report (annual) & bike track maintenance report -** For information
- 12) **To receive quotations for plumbing / maintenance issues in the pavilion**
 - a) Hot water heater
 - b) Soil pipe capping
 - c) Plumbing report
- 13) **Diary Dates**
 - a) Change for June finance meeting (6th) due to D-Day beacon lighting event.
 - b) Schedule a date for the Christmas Tree lighting event
 - c) Confirm date / location for Parish Assembly
- 14) **To discuss the CCTV installation update and usage**
 - a) Review Surveillance Camera Code of Practice (TT)
 - b) Receive draft CCTV policy
 - c) Authority to add CCTV system to Insurance Policy
 - d) Authority to purchase CCTV signage
- 15) **Review of Code of Conduct (SW)**
- 16) **Recommendations from Climate Training (MN)**
 - a) The consideration to create a role for climate and sustainability or create a climate action group.
 - b) The consideration of the purchase of two e-bikes for a village bike trial as per the CLT report (estimate of £2000 for two bikes). Estimated to start in Spring 2024.
 - c) Explore the installation of renewable energy in the Recreation Ground.
 - d) Create a tree planting plan for Parish land to increase tree coverage.
 - e) Consider scheduling a speaker for the Parish assembly.
- 17) **Recreation Ground Project (TT)**
 - a) Ongoing consideration of survey suggestions regarding redevelopment
 - b) Improvements to the Pavilion
- 18) **Courts Re-Development (JJ)**
- 19) **To receive information about this year's KALC Awards**

- 20) **Authority to book fire extinguisher servicing**
- 21) **To receive an update regarding the steps behind Woodhurst close**
- 22) **To receive an update about further developments at the Vineyard. (JP)**
- 23) **Report of Meetings Attended on Behalf of Council**
 - a. KALC
 - b. Rural Liaison
 - c. Cuxton Academy of Schools
 - d. Police Liaison
- 24) **Correspondence**
- 25) **CLOSED SESSION: (PUBLIC BODIES (ADMISSION TO MEETING) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC)**

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public are to be excluded from the Meeting.

A vote will be taken.
- 26) **Personnel matter**

Discussion regarding the recommendations from the Staffing Committee regarding the Contracts of employment.
- 27) **Information Exchange**
 - a) Clerks actions/ queries update
- 28) **Members Future Agenda Items**
 - Meeting with Port Medway Marina reps – Feb 2024
 - Registering community interest asset - Nov 2024
 - Discussion regarding the provision of a cableway in the Recreation Ground (JP)

Next meeting 15th February 2024, 7pm at Cuxton Library